



**Allan Whyte
Butterfly Training Ltd,
Suit 4 Omega House
Collinstown Cross
Cloghran
Co, Dublin
K67 WP59**

04th October 2023

Reference: AWS0/030/02A/425

**Subject: Competency-based Approach to Dangerous Goods Training Programme
Approval CBT Manual Reference and Revision 2023-1.**

Dear Sir,

The Authority hereby approves the **Competence-based Approach to Dangerous Goods Training Programme** (programme manual reference and revision No. 2023-1) used by Butterfly Training Ltd. to conduct training in accordance with the requirements of the ICAO Technical Instructions Doc. 9284-AN/905 (latest issue), AIR-OPS, (latest issue).

The employer of personnel that perform functions aimed at ensuring that dangerous goods are transported in accordance with the ICAO technical instructions must establish and maintain a dangerous goods training programme. The employer can engage an organisation who may develop and deliver by or for the employer.

All training must be carried out in accordance with the procedures listed in your Dangerous Goods Competency-based Training Manual Programme (latest issue), subject to the following conditions:

1. All programme control, instruction, examinations and assessments can only be completed following a training request from the employer to the organisation and a training needs analysis agreed by the employer.
2. Any training must include:
 - a. general awareness/familiarization training — Personnel must be trained to be familiar with the general provisions.
 - b. function-specific training — Personnel must be trained to perform competently any function for which they are responsible.
 - c. safety training — Personnel must be trained on how to recognize the hazards presented by dangerous goods, on the safe handling of dangerous goods, and on emergency response procedures; and
 - d. The course material /handouts shall include reference to the following Irish Legislation. Air Navigation (Carriage of Munitions of War, Weapons and Dangerous Goods) Order, 1973 as adapted by section 75 of the Irish Aviation Authority Act, 1993 (No. 29 of 1993) as amended. Irish Aviation Authority Aeronautical Notice O.1 Latest Issue.
3. The organisation must retain a copy of the training and assessment records for a minimum period of 36 months from the most recent training and assessment

completion month and must be made available upon request to personnel or the appropriate national authority.

4. The organisation instructors of initial and recurrent dangerous goods training must demonstrate or be assessed as competent in instruction and the function(s) that they will instruct prior to delivering such training. Instructors delivering initial and recurrent dangerous goods training must deliver such courses at least every 24 months, or in the absence of this, attend recurrent training.
5. Any certificate of competence must reference the programme manual reference number and ICAO Doc 9284 (edition no.) and the employer's name and address as a minimum. The certificate must include a final sign-off statement for competence by the employer.
6. Any certificates issued following successful completion of the any examinations must reference the programme manual reference number and ICAO Doc 9284 (edition no.) and the IAA dangerous goods training programme approval number (IAA DGT.021).

The Authority may carry out an audit to ensure continued compliance with the procedures listed in your programme.

This approval shall have effect from the **04/10/2023** until **03/10/2024**, unless varied, suspended or revoked.

If I can be of further assistance, please do not hesitate to contact me.

Yours faithfully,



Paul Jordan
Aeronautical Inspector
Irish Aviation Authority



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