

## Security Manager Information –

This section will hopefully help you with some questions that you may have in your role as a Security Manager. If you have any questions please do not hesitate to contact us either by sending an e mail to [contact@butterfly-training.ie](mailto:contact@butterfly-training.ie) or calling our office on 01-8447408.

Our team of instructors and consultants has experience in a wide scope of Aviation Security related fields so if you are looking for help constructing your Security Programme, conducting a Quality Assurance audit or have an Aviation Security training query please feel free to get in touch.

Useful Aviation Security Related contact information in the Republic of Ireland:

Regardless of which airport you are working in, if you see anything suspicious or need to alert the Emergency Services always call 999/112 first.



<https://www.dublinairport.com/>

**Airport ID Cards:** All persons operating in restricted areas of Dublin Airport are required to hold an Airport Identification Card issued by the DAA. Applications for Airport Identification Cards (AICs) are issued by and approved through registered companies and their registered Authorised Signatories. This process is completed through the ID1 online portal.

At Dublin Airport, Airport Identification Cards are issued at the ID Centre – Dublin Airport, located on the arrivals level of Terminal 1.

The ID Centre is open to the public Monday to Friday from 08.00 - 16.00 and may be contacted as follows:

- Email: [aic@daa.ie](mailto:aic@daa.ie)
- Administration staff: + 353 1 944 4065 or + 353 1 944 2495

An ID1 Form needs to be completed, this is available from the Airport.

**Emergency Contact:** If you have any queries relating to Airport Security at Dublin Airport you can contact the Dublin Airport Police at (01) 8144300 or the **Emergency Line: (01) 8144666**.



<https://www.corkairport.com/>

Airport ID Cards: At Cork Airport, Access Permits are issued at the Access & Identification Office. The Access & Identification Office hours are published on a monthly basis and circulated to all airport operators and are on display at the A&ID Office.

The office may be contacted as follows:

Phone number: +353 (0) 21 432 9647

Email: [idooffice.cork@daa.ie](mailto:idooffice.cork@daa.ie)

An ID1 Form needs to be completed, this is available from the Airport.

Emergency Contact: In Cork Airport the Head of Operational Security responsible for co-ordinating the Security Organisation is Mr. Ken Roberts, who may be contacted by e-mail on [kenneth.roberts@daa.ie](mailto:kenneth.roberts@daa.ie) Telephone contact may be made with the various sections of the Cork Airport Police at any time as follows: Airport Police Control - 021-4328840 or ext. 3576, 3673 or **Emergency No. 3444 / 021-4329605**



<https://www.shannonairport.ie>

Airport ID Cards: All persons operating in restricted areas of Shannon Airport are required to hold an Access Permit issued by the Shannon Airport Authority. Access permits are issued at the Access & Identification Centre which is open on Mondays and Wednesdays from 09:45 to 11:30.

- Access & Identification Centre: +353 (0)61 712309.

The office may be contacted as follows:

Airport ID Office,

Office 19, Link Corridor,

Shannon Airport.

An ID1 Form needs to be completed, this is available from the Airport.

Emergency Contact: **Airport Police Administration: +353 (0)61 712194**